

Employee Suggestion - [REDACTED] No. 165

25X1A9a

A. Information about the Suggestor:

25X1A9a

[REDACTED], GS-9, Intelligence Officer, SI/Biology

B. Summary of the Suggestion:

The suggestor has proposed several ideas in reference to the replacement of frame racks and building of shelves in [REDACTED] Building Cafeteria which will effect improvement in employee morale and safety.

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C. Proposed Changes:

1. Replace the frame rack with two or three rows of wood boards bolted to the wall itself, each board with an appropriate number of large hooks, staggered so that each coat can hang relatively free.

2. Build a shelf for hats and other carried articles above this coat-hanging area. There is no apparent need for the shelf to be wider than 14 inches. What advantage may be lost in depth can be made up by extending this shelf along the wall above the present bulletin board.

3. By supplying adequate racks along the wall of the cafeteria, perhaps below the hat shelf, wet, cumbersome umbrellas can be tucked away and thus will not be the annoyance they have been in the past. Water running off of them can be collected in a simple pan beneath the rack.

D. Estimated Savings:

No monetary savings are estimated by the suggestor.

E. Evaluation:

The Chief, General Service Office states that "In our opinion the employee has presented a suggestion which can be adopted and prove beneficial to the flow of employee traffic in and out of the dining room . . . The recommendation as noted in the suggestion will be requested for completion as soon as possible."

F. Notes:

It is recommended that an award to the suggestor be considered by the Committee with the amount to be determined in keeping with the Scale of Awards for Suggestions with Intangible Benefits.